



## Internship – Chronicle of African Americans in the Horse Industry

**Supervisor:** Karen Lanier, Digital Project Manager  
**Status:** Paid Graduate Student Internship  
**Rate:** \$15 per hour, paid as a contractor  
**Start/End Dates:** Summer 2019, flexible with semester schedule



### About the Kentucky Horse Park:

The Kentucky Horse Park (KHP) is a working horse farm, equine competition facility and an educational theme park. The Commonwealth of Kentucky acquired the property in 1972 for \$2.7 million and opened in 1978 as the world's only park dedicated to celebrating man's relationship with the horse. Over 800,000 visitors from all over the world come to the park annually. Visitors get to meet over 40 different breeds of horses on 1,200 acres of majestic bluegrass land, ride on a horse drawn trolley tours and attend shows at the Hall of Champions, Breeds Barn and Kids' Barns. Visitors can wind through the International Museum of the Horse and even watch a demonstration at the Farrier Shop.

### About the International Museum of the Horse:

The International Museum of the Horse is a Smithsonian Affiliate Museum, which is committed to educating the general public, equestrian, and academic communities about the relationship between man and the horse throughout history and the world. The IMH is the largest and most comprehensive museum in the world dedicated to exploring the important history of all horses and their impact on human civilization. Through its ever-growing library and archives, it also serves as a resource for scholars and researchers throughout the world. See [imh.org](http://imh.org) for more information.

### Position Overview & Responsibilities:

The intern will assist the Digital Project Manager with development of a new digital history website, the Chronicle of African Americans in the Horse Industry. The goal of the Chronicle of African Americans in the Horse Industry is to create an online, interactive archive to house and display photos, documents, artifacts, and oral histories of African Americans who have worked, and continue to work in equine industries. Its users will be able to connect the past to the present. It is our intention to engage a diverse audience of people and communities to provide valuable input relating to the Chronicle. This will help us create a resource that is valued and useful. See [www.imh.org/education/education-resources/chronicle.html](http://www.imh.org/education/education-resources/chronicle.html) for more information.

The focus for Summer 2019 internship will be on community outreach to local stakeholders and collection of oral histories in Kentucky. The candidate must work well in a collaborative environment, possess strong communication skills in order to build community relationships, and have qualified experience and education.

The intern will also assist in organization and assessment of collected materials, existing resources, and the database development. Additional opportunities are possible to publish on the grant blog and social media.

### Requirements:

- Must be enrolled as a graduate student of a college or university
- Studies focused on African American Studies, Community and Leadership Development, Digital History, or similar field with GPA of 3.0 or above
- Enthusiasm for African American history essential
- Provide a letter of reference by a college advisor on the commitments required for the internship

**Preferred Qualifications:**

- Excellent communication, computer, and interpersonal skills
- Strong time-management and organizational skills
- Experience in community engagement is beneficial

**If Hired:**

- Complete 280 hours over a 12 week period, approximately 24 hours per week
- Submit an IRS form W9
- Hold weekly meetings with KHP Internship Manager
- Record all internship hours using VicNet database
- Submit bi-weekly timesheets and invoices
- Complete a midterm and final survey and evaluation

**Other Information:**

- Work agreement will be handled as an independent contractor; no taxes will be withheld
- No housing, travel, or other stipends are provided

**To Apply:**

- Complete **CAAH** application (<https://www.volgistics.com/ex/portal.dll/ap?ap=1741835034>) and **waiver** (<https://signnow.com/s/fBIXIpRO>)
- Send cover letter, resume, recent work sample and letter of recommendation to [annie.martin@ky.gov](mailto:annie.martin@ky.gov)
- Attend an interview, orientation and tour

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For questions, please contact:  
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